





## TOURISM TRAINING REVOLVING FUND FIRST TIME APPLICATIONS FINANCIAL YEAR: 2024-2025

Tourism Fund (TF) in partnership with Higher Education Loans Board (HELB) invites first time applications for the Tourism Training Revolving Fund (TTRF). This funding is open to all students pursuing courses in tourism and hospitality sector.

## How to Apply:

- 1. Applicants should visit www.hef.co.ke to access the Student Portal and click "register" to create a new account. Use a personal mobile number and National ID number that are both registered in your name.
- 2. During the registration process, input your National ID number, a valid email address, and create a password before clicking 'register'.
- 3. After creating your account, verify it through the activation link sent to either your email's Inbox or Spam/Junk folder.
- 4. Log in to the portal and complete your profile under "My Profile," filling in sections regarding Personal information, Residence, Education, Institution, and Parents. Upload all necessary documents at this stage.
- 5. To apply for funding, navigate to the HELB menu and under the Loan Application Tab, select the Tourism Training Revolving Fund Application.
- 6. Review and consent to the personal data collection as outlined in the consent form, accepting the loan terms and conditions.
- 7. Fill in your guarantor's details as requested.
- 8. With all required information provided, submit your completed application form.
- 9. Note that this is a paperless application process, and there is no need to print or submit a physical copy. A PDF version of the application will be sent to the email address you provided.
- 10. You will be enabled to track the status of your application on your HELB student
- 11. At later dates you will receive notifications on awards and disbursement of loans.

For any questions or assistance with the application process, contact Tourism Fund on *info@tourismfund*. *co.ke* or 0728337499 or Higher Education Loans Board on *contactcentre@helb.co.ke* or 0711052000

## **EMPOWERING DREAMS**

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