



REPUBLIC OF KENYA



Kenya Utalii College

Gateway to international careers in hospitality and tourism

P.O. Box 31052-00600 Nairobi, Kenya.

Tel. +254 722 205891/2, +254 733 410005

Email: info@utalii.ac.ke | Website: www.utalii.ac.ke

UNWTO and IATA Accredited

Our ref: KUC/3/8(770)

16th December, 2025

Dear Sir/Madam

RE: REFRESHER COURSES FOR THE YEAR 2026

We are pleased to inform you that the training schedules for next year's Refresher Courses are ready. The courses are scheduled to run between **23rd March, 2026 to 15th May, 2026.**

Kenya Utalii College invites you to consider these training programmes for your staff. Attached herewith is a soft copy of the Booklet and Nomination form. Hard copies of nomination forms duly completed by members of staff and endorsed by the employer should be returned so as to reach us not later than **14th January, 2026.**

We assure you of our continued support and remain.

Yours faithfully

BENARD B. AMAYA

Ag. Deputy Director, Admissions
Placement and Industry Liaison

Encl: As stated

"Utumishi na Ukarimu"



ISO 9001:2015 Certified

